

# CANADIAN EMERGENCY RESPONSE CONTRACTORS ALLIANCE

## MEMBERSHIP APPLICATION

### CORPORATE INFORMATION

Company Name	_____	Address	_____
Contact Name	_____	Telephone No.	_____
Contact Title	_____	Facsimile No.	_____
Contact Email	_____	24 Hr / Toll Free No.	_____
Additional Location	<input type="checkbox"/> Yes <input type="checkbox"/> No	Address	_____
Contact Name	_____	Telephone No.	_____
Contact Title	_____	Facsimile No.	_____
Contact Email	_____	24 Hr / Toll Free No.	_____

### WE ARE CANADA'S EMERGENCY SERVICE PROVIDERS

The **Canadian Emergency Response Contractors' Alliance (CERCA)** was founded in 1997 and is Canada's only national network of for-hire emergency response service providers. Members of CERCA enjoy the following key benefits:

**ADVOCACY** – CERCA advances the role of emergency response service providers by advocating for the highest possible industry standards, the proper recognition of emergency response training and accreditation, fair and practical business regulations, and the benefits of using CERCA Verified Contractors and other member service providers. On major issues affecting the emergency response industry, CERCA gathers all available information, formulates a credible position and acts to bring the industry together to speak as one voice. This gives all emergency response service providers across Canada stronger representation on major issues.

**VERIFICATION** – Emergency response contractors are verified for emergency response services based on the contractor's claimed capability. A Verification Team, comprised of a minimum of two people (preferably one shipper and one carrier) with emergency response experience, visits the contractor's site to review documentation and view equipment. The full verification report is published on the CERCA website for existing and prospective clients to review

**INDUSTRY, PUBLIC SAFETY AND ENVIRONMENTAL PROTECTION AGENCY RELATIONS** – CERCA is represented by nationally and internationally-recognized industry partners such as: the Chemistry Industry Association of Canada (CIAC), Canadian Association of Chemical Distributors (CACD), the Canadian Petroleum Products Institute (CPPI), the Canadian Trucking Alliance (CTA), the Railway Association of Canada (RAC), and the Canadian Fertilizer Institute (CFI). CN Rail, Canadian Pacific Railway, and Transport Canada are active and ex-officio members of CERCA. Members have direct access to 'network' with and discuss business opportunities directly with the decision makers within these organizations.

**BUSINESS SUPPORT AND DEVELOPMENT** – CERCA gathers and disseminates valuable business information to its members in a timely and effective manner. Bi-annual meetings offer networking and showcasing opportunities. CERCA invites guest speakers to operating committee meetings and investigates cost items that might affect all members

**THE CERCA COMMUNIQUÉ** – CERCA distributes an annual magazine in both French and English languages to thousands of contacts throughout North America. The CERCA Communiqué is an informational magazine with exclusive product advertising opportunities for members and the latest industry updates by leading industry voices

**BECOME A CERCA SERVICE PROVIDER TODAY!** VISIT OUR WEBSITE ⇨ [www.cerca-aceiu.ca](http://www.cerca-aceiu.ca)

### ORGANIZATIONAL BACKGROUND

Please enter a brief organizational background and what, in your opinion, would be the mutual benefit provided to and from your organization. Also include your geographical coverage area(s).

### APPLICATION STATEMENT AND FEES

I hereby submit this application for membership with CERCA. I understand that submitting the application does not guarantee acceptance, further verification is required as well as Operational Committee approval, which will begin upon acceptance of this application.

**APPLICATION TYPE**      **Contractor Service Provider / Corporate Member – Annual Fees \$1,000.00 per year**  
*Primary emergency response / remediation companies*  
*Corporate entities with a vested interest in emergency response*  
*Engineering and Consulting Companies*

**PAYMENT TYPE / AUTHORIZATION**     Cheque     Electronic Funds Transfer (EFT)     Other (specify)  
*Once application is reviewed and approved, Vendor members will be invoiced the annual fee*

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position / Title

\_\_\_\_\_  
Date

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### APPLICATION REQUIREMENTS:

1. Must have a 24 Hour activation number in Canada, (provide on page 1 of this application)
2. Canadian Street Address \_\_\_\_\_ Address \_\_\_\_\_  
Telephone No. \_\_\_\_\_  
Facsimile No. \_\_\_\_\_
3. Be able to provide verification of good standing with provincial worker's compensation board  Yes  No
4. To comply with Items 1-3 above, personnel and response equipment must reside in Canada  Yes  No
5. A minimum of two Team Leaders must be current on all elements of the *Training Matrix* (see following page)  Yes  No
6. A minimum of two team members (excluding team leaders) must be current on all training requirements  Yes  No
7. 100% compliant with the *Basic Equipment List* (see following page)  Yes  No
8. Can provide verification of \$5,000,000 of both Commercial Liability and Environmental Impairment Coverage  Yes  No
9. 100% compliant with the *Specialty Equipment list* if the commodity is identified in the Capability Chart  Yes  No

The contractor confirms that all information provided in this application to be correct and agrees that upon verification, should any of these conditions be found to be provided erroneously the application will be considered null and void.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

### TRANSPORTATION EMERGENCY RESPONSE SERVICE PROVIDER (TERSP) STANDARD

The purpose of training guidelines is to establish criteria for on scene transportation emergency response personnel – Team Leaders and team members. As there are no agencies or documents that state an exact schedule for re-training, TERSPs under TEAP III are expected to meet this guideline whether in-house, for hire or mutual aid. CERCA is adopting the TEAP III requirements in the verification process.

Attendance at training sessions for individuals can be waived, provided that the demonstrated capability is documented. That is, the person responsible for training and the individual has provided written (signed) documentation that the capability has been demonstrated.

The training matrix does not include support personnel and Incident Commanders. The Incident Commander role is not fulfilled by a transportation emergency response service provider. In all cases, the TERSP works under the auspices of the responsible party or regulatory authorities (municipal, provincial or federal).

- Team Leaders: Trained to technician level as per NFPA 472
1. Responsible for selection of personnel and appropriate equipment for the response
  2. Complete and implement the site safety plan for the response team in conjunction with Incident Command.

Team members: Trained to the operations level as per NFPA 472.

The following page outlines the requirements needed for CERCA verification.



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### TRAINING MATRIX

TOPIC	FREQUENCY	TEAM MEMBER	TEAM LEADER
First Aid and CPR	As required	Recommended but not required.	It is the sole responsibility of the Team Leader to ensure the safety of the team members. Ensure that someone capable to provide first aid is on the scene.
Respiratory Protection	Yearly	Ability to use all types of protection, understand the limitations of each type and be fit tested on a yearly basis.	Selection of different types of protection based on chemical information and concentration levels.
Chemical Protective Clothing (CPC)	Yearly	Familiar with four levels of protection, capable of using all levels (if designated), knowing the purpose of having four levels of CPC.	Choosing the proper level of protection, familiar with ASTM testing methods, NFPA (2002 version) 1991, 1992, 1993 criteria, aware of limitations of CPC and stress on the suit wearer.
Air Monitoring	Yearly	The designated individuals will have the ability to use the team's equipment and understand what the readings mean.	Capability to instruct the team on the use of equipment, reasons for monitoring, field level functional calibration of equipment, choosing the proper instrument. Ability to interpret and communicate the results.
Product Handling and Recovery	Yearly	Show ability to operate the team's product handling and recovery equipment for designated personnel. Transfer exercise or response.	Understand and implement transfer procedures including equipment selection.
Decontamination	2 years	Should be aware of the importance of decontamination and the reasons for this procedure. Set up decontamination at the direction of the Team Leader.	Team Leaders should be knowledgeable on the types of decontamination and implement a decontamination protocol.
Response and Exercises	Yearly	All team members must participate in a review to update knowledge and capabilities.	Team Leaders must participate in a response or exercise.
Site Safety	Once	Received the company's safety orientation program. One time and on as required basis.	Prepare and implement site safety plan, distribute or discuss with all personnel at site. Evidence in the incident or training exercise log.
Media Relations	Once	Know your company's policy. One time.	Comply with client/company policy on media contact.
Incident Management System	Once	Needs awareness of the incident command structure.	Be able to function in a command system, liaise between team members and incident command.
Regulatory Compliance	As per regulation	WHMIS and TDG.	Understand and comply with policies and regulations of federal, provincial, territorial and municipal agencies having jurisdiction.



## MEMBERSHIP APPLICATION

### STANDARD ESSENTIAL AND SPECIALTY EQUIPMENT LIST

ESSENTIAL EQUIPMENT DESCRIPTION	QUANTITY
<b>Chemical Protective Clothing</b>	
Level 'A' Chemical Suit (compatible with contracted chemicals)	4
Level 'B' Chemical Protective Clothing (compatible with contracted chemicals)	4
Level 'C' Chemical Protective Clothing	4
Level 'D' Chemical Protective Clothing - splash	4
<b>Basic Personal Protective Equipment</b>	
Head protection (hard hat)	4
Gloves	6
Safety glasses	6
Safety boots	6
Ear protection	6
Flame retardant clothing	6 sets
Cold weather clothing	6 sets
<b>Respiratory Protection</b>	
Full or Half Face Mask with appropriate cartridges and spares	6
SCBA with bottle (*if required for contracted chemicals)	4*
Spare air bottles for SCBA (*if required for contracted chemicals)	4*
<b>Safety Equipment</b>	
First Aid kit	1
Burn kit	1
Eye wash kit	1
Personal Flotation Device (PFD)	4
Fall protection equipment	2
Safety warning equipment:	
Barrier Tape	1 roll
Reflective vests	4
Traffic warning cones, lights	8
<b>Monitoring Equipment</b>	
Combustible Gas Indicator (LEL detection)	1
O <sub>2</sub> meter	1
pH meter or paper	1
Colorimetric Tubes or equivalent (as appropriate for contracted chemicals)	1 box
<b>Reference materials</b>	
Portable library including:	
Access to MSDS'	
Chemical Compatibility charts	1
ER Guide (current)	1
Team Standard Operating Guidelines (SOG)	1 copy
Client's ERAP information	1
<b>Equipment - General</b>	
Air Horn	1
Hand Held lighting (flashlight), class 1 div. 2, with batteries	4
Binoculars	1
Photographic equipment	1
Portable lighting (minimum 4 x 500W)	1 set
Generator (for portable lights)	1
Fuel - 6 hour supply for generator	1
Wind indicator	1
Hand tools:	Assorted
Picks, Brushes & Squeegees	2 each
Shovels	4
Extension ladder, 3 meters, industrial grade	1
Rope	60m
Hole saws c/w pilot drills (2, 3, 4 inch) plus air supply and hoses	1
Fire extinguisher: 20 lb. - dry chemical	1



## MEMBERSHIP APPLICATION

### STANDARD ESSENTIAL AND SPECIALTY EQUIPMENT LIST CONTINUED

#### Equipment – Specialty

Containment boom	30 m
Sorbent Material for hydrocarbons	500 pads
Sorbent material for aqueous solutions	500 pads
Container patching kit	1
Overpack drums	
Metal	1
Polyethylene	1
Neutralizing agents for:	
Acids	20 X 25kg bags
Bases	20 X 25kg bags
Decontamination station (any combination of pools, showers, etc. used for decontamination)	1 set

### SPECIALTY EQUIPMENT AS REQUIRED FOR CONTRACTED CHEMICALS

SPECIALTY EQUIPMENT DESCRIPTION	QUANTITY
<b>Class 2.1, Liquefied Petroleum Gas</b>	
Transfer equipment (pump/hoses/fittings/power)	1 set
Flaring equipment	1 set
Nitrogen cylinder with regulator and hoses	1 set
External shut off valves	
Gas detection (LEL/O <sub>2</sub> /H <sub>2</sub> S)	1
<b>Class 2.3, Chlorine</b>	
"A" Kit (cylinders)	1
"B" Kit (ton containers)	1
"C" Kit (rail cars)	1
Transfer equipment for railcar (pump or compressor/hoses/fittings/power)	1 set
Transfer equipment for one ton containers and cylinders (pig tails)	1
Chlorine detector	1
Nitrogen cylinders with regulator and hoses.	1 set
Gaskets (viton; within service date)	1 set
External shut off valves	4
<b>Class 2.3, Sulphur Dioxide</b>	
Capping Kit for small cylinders with gaskets for sulphur dioxide	1
Capping Kit for ton containers with gaskets for sulphur dioxide	1
Capping Kit for railcars/trucks with gaskets for sulphur dioxide	1
Transfer equipment for railcar/trucks (pump/hoses/fittings/power)	1 set
Transfer equipment for one ton containers and cylinder (pig tails)	1
Sulphur dioxide detector	1
Nitrogen cylinder with regulator and hoses	1 set
External shut off valves	4
<b>Class 2.3 (8) (Anhydrous Ammonia) - No Brass</b>	
Transfer equipment (pump/hoses/fittings/power)	1 set
Flaring equipment with propane injection capability	1 set
Nitrogen cylinder with regulator and hoses	1 set
External shut off valves	4
Capping Kit for small cylinders with gaskets for anhydrous ammonia	1
Capping Kit for ton containers with gaskets for anhydrous ammonia	1
Capping Kit for railcars with gaskets for anhydrous ammonia	1
Anhydrous ammonia detector	1
<b>Class 3, 5.1, 8</b>	
Pump for transferring capability of the following:	
Hydrocarbon transfer equipment (pump/hoses/fittings/power)	1 set
Solvents transfer equipment (pump/hoses/fittings/power)	
Acids/bases transfer equipment (pump/hoses/fittings/power)	
Hydrogen Peroxide transfer equipment (pump/hoses/fittings/power)	
Other (specify)	