

# **Training Matrix**

## **Transportation Emergency Response Service Provider Standard**

### *DRAFT*

The purpose of training guidelines is to establish criteria for on-scene transportation emergency response personnel – Team Leader and Team Member. As there are no agencies or documents that state an exact schedule for re-training, TER Service Providers under TEAP III are expected to meet this guideline whether in-house, mutual aid or contracted.

Attendance at training sessions for individuals can be waived, provided that the demonstrated capability is documented. That is, the person responsible for training and the individual has provided written (signed) documentation that the capability has been demonstrated.

The training matrix does not include support personnel and Incident Commanders. The Incident Commander role is not fulfilled by a transportation emergency response service provider. In all cases, the TER Service Provider works under the auspices of the responsible party or regulatory authorities (municipal, provincial or federal).

Team Members: Trained to the operations level as per NFPA 472.

Team Leader: Trained to technician level as per NFPA 472

- Responsible for selection of personnel and appropriate equipment for the response
- Complete and implement the site safety plan for the response team in conjunction with Incident Command.

<b>Topic</b>	<b>Frequency</b>	<b>Team Member</b>	<b>Team Leader</b>
<b>First Aid &amp; CPR</b>	As required	Recommended but not required.	It is the sole responsibility of the team leader to ensure the safety of the team members. Ensure that someone capable to provide first aid is on the scene.
<b>Respiratory Protection</b>	Yearly	Ability to use all types of protection, understand the limitations of each type and be fit tested on a yearly basis.	Selection of different types of protection based on chemical information and concentration levels.
<b>Chemical Protective Clothing</b>	Yearly	Familiar with 4 levels of protection, capable of using all levels (if designated), knowing the purpose of having 4 levels of CPC.	Choosing the proper level of protection, familiar with ASTM testing methods, NFPA (2002 version) 1991, 1992, 1993 criteria, aware of limitations of CPC and stress on the suit wearer.
<b>Air Monitoring</b>	Yearly	The designated individuals will have the ability to use the team's equipment and understand what the readings mean.	Capability to instruct the team on the use of equipment, reasons for monitoring, field level functional calibration of equipment, choosing the proper instrument. Ability to interpret and communicate the results.
<b>Product Handling &amp; Recovery</b>	Yearly	Show ability to operate the team's product handling and recovery equipment for designated personnel. Transfer exercise or response.	Understand and implement transfer procedures including equipment selection.
<b>Decontamination</b>	2 years	Should be aware of the importance of decontamination and the reasons for this procedure. Set up decontamination at the direction of the team leader.	Team leaders should be knowledgeable on the types of decontamination and implement a decontamination protocol.
<b>Response and Exercises</b>	Yearly	All team members must participate in a review to update knowledge and capabilities.	Team Leaders must participate in a response or exercise.
<b>Site Safety</b>	Once	Received the company's safety orientation program. One time and on as required basis.	Prepare and implement site safety plan, distribute or discuss with all personnel at site. Evidence in the incident or training exercise log.
<b>Media Relations</b>	Once	Know your company's policy. One time.	Comply with client/company policy on media contact.
<b>Incident Management System</b>	Once	Needs awareness of the incident command structure.	Be able to function in a command system, liaise between team members and incident command.
<b>Regulatory Compliance</b>	As per regulation	WHMIS & TDG.	Understand and comply with policies and regulations of Federal, Provincial and municipal agencies having jurisdiction.