

Transportation Emergency Response Service Provider (TERSP) Standard Assessment

Summary	
TERSP company assessed:	HAZCO ENVIRONMENTAL SERVICES
TERSP location:	1650 Upper Ottawa St. Hamilton, ON
TERSP location's area of coverage:	Ontario
Date (year-month-day) assessed:	2011-01-14
Assessors:	Team Leader – Ernie Wong, Principal, EW Compliance & Response Inc. Team member - Greg Ayres, Regulatory Affairs Manager, Sodrox Chemicals Ltd. Team member – Bill Preece, Director Business Development, Regulated Materials, Contrans
Opportunities for improvement:	<ul style="list-style-type: none"> • Develop tracking of follow-up items from response and exercises (corrective action log). • Enhance the system to improve tracking/record keeping of training and correlation with TERSP Standard Training Matrix
Best practices for sharing:	Employee Orientation Program
Recommendation for registration:	<p>Approved by TEAP III Editorial Board: 2011-04-15</p> <p>Next location assessment due: 2013-01</p>

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Capability Chart

Contact Details	TDG Class	Mode of Transport			Means of Containment	Stabilization ¹ (X, S, O, SO)	Mitigation ² (X, S, O, SO)	Remarks and Examples
		M	RR	R				
Company name: HAZCO Environmental Services Address: 1650 Upper Ottawa St. Hamilton, ON Management contact: Jeff Danko Office: 905-383-5550 • Telephone • FAX 905-574-0492 • e-mail jdanko@hazco.com 24-hour Activation: • Telephone 800-32(SPILL) 77455 • Contact Position On Call Supervisor Regional coverage from this location: Ontario Is coverage outside this region available via this location?	1							
	2.1			X	SC, LC	S	X	Subcontractors (OPA)
	2.2			X	SC, LC	X	X	Chlorine Capping Only
	2.3			X	SC	X	X	NH ₃ Detector only, no capping kits
	3	X		X	LC	X	X	Solvents, Thinners, Paints, Gasoline, Diesel
	4.1			X	SC	X	X	Sulfur, Aluminum powder, flammable
	4.2			X	SC	X	X	Phosphorous, sodium sulfide.
	4.3			X	SC	X	X	Aluminum Hydride, Metallic Powders
	5.1			X	SC	X	X	Sodium Hypochlorite
	5.2			X	SC	X	X	Organic Peroxide
	6.1			X	SC	X	X	Cyanide
	6.2							
	7							
	8			X	SC, LC	X	X	Acids, Caustic
	9			X	SC, LC	X	X	PCB'S/ Asbestos
Other			X	SC, LC	X	X	Mold, Waste Oils (Class 251L)	

Comment [TEAP III1]: TERSP: The possible abbreviations are: T/T = tank truck; T/C = tank car; c = cylinders, all sizes; SC = small means of containment < 450 litres; LC = large means of containment > 450 litres; IM = intermodal.

Comment [TEAP III2]: TERSP: Provide examples by UN number or shipping name.

Comment [TEAP III3]: TERSP: Within 6 hour travel time by road averaging 65 km/h.

Comment [TEAP III4]: TERSP: Means via TERSP(s) from other location(s).

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Yes [] No []

Date completed (year-month-day): 2010-11-18

By (name and position):
Steve Tylliros, ER
Supervisor

LEGEND:

M - Marine; **RR** - Railway; **R** - Road; **X** - Performs operation in house; **S** - Sub-contracted; **O** - Resources from outside area of coverage; **SO** -Sub-contracted resources from outside area of coverage.

- 1. Stabilization** includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods.
- 2. Mitigation** includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.

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	Yes	No		Yes	No	

Part 1 – Management

1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		HAZCO currently has a signed and dated statement by our President	X		Viewed policy statement dated 2011-01-01 and signed by President.
2	Has responsibility for the management and updating of the TERSP Standard Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table) been assigned and documented?	X		Steve Tylliros was assigned this duty by Jeff Danko (email folder)	X		Viewed email dated 2010-11-17.
3	Are the TERSP Capability Chart and Emergency Response or Exercise Table updated and submitted annually?	X		To be updated once the program is established	---	---	This is the first TEAP III assessment.
4	Have you identified all legal requirements pertaining to your TERSP business?	X		WHMIS, WSIB, CVOR, TDG, Pressure hose test, C OF A's	X		Viewed records: TDG; Hose testing; CVOR
5	Minimum insurance requirements:						
5a	Is the company in good standing with relevant federal, provincial, territorial workers' compensation authority?	X		Copy of WSIB,	X		Viewed letter of clearance dated 2010-11-24.
5b	Public Liability and Property Damage, \$5 million?	X		Copy Insurance	X		Viewed Marsh certificate dated 2010-07-01
5c	Environmental, \$5 million?	X		Copy Insurance	X		Viewed Marsh certificate dated 2010-07-01

Comment [TEAP III5]: TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: View policy statement and note date of issue and if signature is current.

Comment [TEAP III6]: TERSP: The individual with responsibility to manage and update the TERSP Standard Assessment must be identified and available.
Assessor: View, note the document title.

Comment [TEAP III7]: TERSP: Complete the Capability Chart and Emergency Response or Exercise Table and submit annually to TEAP III (Director, Technical and Sustainable Logistics, CIAC, 805 – 350 Sparks Street, Ottawa, K1R 7S8); ensure that the chart is both current and dated. The rest of the TERSP Standard Assessment is only completed when a location visit by assessors is planned.

Comment [TEAP III8]: TERSP: Legal requirements means: TDG and referenced requirements under CSA (e.g. pressure hose test), CGSB (e.g. tank standards and certification) and so on; WHMIS; federal and provincial workpl...

Comment [TEAP III9]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).
Assessor: View certificates and record dates. (Note: Who the certificates are ...)

Comment [TEAP III10]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: View certificate(s) and record date(s).

Comment [TEAP III11]: TERSP: Have copy of policy available - Certificate of Insurance
Assessor: Verify certificate(s) and record date(s).

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6a Is there a system in place to notify TEAP III of any change in capability and/or capacity?	X		To be determined once the program is established	---	---	Verbal confirmation to develop protocol.
6b Is there a system in place to notify affected clients of any change in capability and/or capacity?	X		ER Supervisor to manage once the program is established	---	---	Verbal confirmation to develop protocol.
7 If your company has previously had TERSP Standard Assessment, was the DRAFT report retained and produced for this assessment?		X	N/A	---	---	

Comment [TEAP III12]: TERSP: Provide copies of submissions to TEAP III prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

Comment [TEAP III13]: TERSP: Provide copies of submissions to affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is questionable. For example, changes to: *Capability Chart*, management, activation telephone number, geographic coverage, essential or speciality or unique equipment, number of registered responders, written agreements with other TERSPs...
Assessor: If applicable, view and note date(s) of submission(s).

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Part 2 – Activation and Response							
1a	Is there a 24-hour emergency response activation telephone number?	X		1-800-32-SPILL (77455)	X		Tested 24-hour number during off hours. Answering service recorded name, callback number and brief description of incident, then patched to the On Call person. Elapsed time 3 minutes. Viewed email from answering service to On Call Supervisor during the call plus all (6-7) alternates
1b	Is there an alternative activation telephone number?	X		1-800-667-0444 905-383-5550 rolls over to the 24-hour activation number	X		
2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency?	X		call out sheet	X		Viewed answering service ER operator script updated 2010-11-17.
3	Does the TERSP use a form to record incident information?	X		Occurrence Report	X		Viewed Occurrence Report form (triplicate) revised 2010-12-05
4	Which methods are used to access a current MSDS on a 24-hour basis:						
4a	Paper copy?	X		From our client/ Internet	X		
4b	CANUTEC?	X		Phone contact	X		
4c	Shipper/manufacturer?	X		From our client/ Internet	X		Viewed MSDS (50% sulphuric acid) from client

Comment [TEAP III14]: TERSP: State if there is a primary activation telephone number.
Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Comment [TEAP III15]: TERSP: State if there is a secondary number to the primary activation telephone number. For example: An office telephone number, telephone number with area code, two activation telephone numbers but at different locations and so on?
Assessor: There is no need to check or test the alternative telephone number.

Comment [TEAP III16]: TERSP: Document alerting process to activate response, ensure this is communicated to clients.
Assessor: View protocol (may include a call down list, flowchart, contact list), note title and date.

Comment [TEAP III17]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
Assessor: View, note document title and last revision dates.

Comment [TEAP III18]: TERSP: You must have the ability to readily obtain a current MSDS for a material identified on your *Capability Chart*.
Assessor: View current MSDS selected from the *Remarks and Examples* column of the *Capability Chart*. Note method(s) demonstrated.

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	Yes	No		Yes	No		
4d	CCOHS?	X		Hazco is existing member	X		
4e	Internet (state method and web sites)?	X		Black Berry/Air Card – Laptop, "MSDS" Search	X		Viewed HCI MSDS via internet.
4f	Internal CD database?		X		---	---	
4g	Other (state method)?		X		---	---	
5	Are there Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the <i>Capability Chart</i> ?	X		Training in Class 1-9 SOG's and SOP's. All SOGs are reviewed every 3 years.	X		Viewed SOG's Class #1-9 manual
6	Are response activities for incidents documented?	X		Documented/saved to our shared drive	X		Viewed Activity Summary form
7	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:						
7a	During regular business hours?	<30 minutes		personnel and equipment	X		Viewed reports: 2010-12-07 departed in 10 minutes; 2010-10-21 departed in 20 minutes
7b	Outside regular business hours?	<60 minutes		personnel and equipment	X		Viewed reports: 2010-12-26 departed in 20 minutes;
8	Evaluation and debrief of responses:						
8a	How do you choose which responses to debrief?			Health and Safety Incidents verbal debrief all jobs. Documented in weekly safety meetings and job documentation.	X		Viewed safety meeting minutes for 2010-12-17 for Occurrence #7143.

Comment [TEAP III19]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, decontamination, etc. List sources (e.g. ERG, AAR Guide, WISER, Disciplined Approach.)
Assessor: View, note titles of SOG's.

Comment [TEAP III20]: TERSP: Provide copies of incident(s) document(s) for TEAP III participants, include registered Team Leaders and team members.
Assessor: Review, note registered Team Leader(s) and team member(s), use of activation call report, response report, work order, job reports, photographs...

Comment [TEAP III21]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00)
Assessor: View, note date(s), time(s) to scene(s) and size of team(s) deployed.

Comment [TEAP III22]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

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8b	Does the debrief identify gaps and corrective actions?	X		Incidents Forms are reviewed by H&S Group	X		Reviewed safety meeting minutes for 2010-12-17 for Occurrence #7143 that identified gaps and correction.
8c	Describe how corrective actions are tracked to completion.			Behavioural Observation Sheets corrective actions tracked by Hazco H&S Dept.	X		Verbal confirmation: Agree to develop corrective action log.
9	Is the TEAP III Standard TER Performance Form submitted to TEAP III?	---	---	N/A	---	---	
10	If you are listed in a client's ERAP, do you have a copy of the client's ERAP?	X		OPA (Ontario Propane Association) – plan activation administrator	X		Viewed: OPA ERAP; Signed agreement dated 2010-12-30
11	How do you track updates of your client's ERAP?			We have a sales assistant which keeps track of all our clients accounts and ERAP's. Quarterly meeting with OPA, which provides update as appropriate.	X		Viewed Zone Contact list which was updated 2007-07-06
12	If you are listed in another TERSP client's ERAP, do you have a copy of that client's ERAP?	---	---	N/A	---	---	

Comment [TEAP III23]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Comment [TEAP III24]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status)

Comment [TEAP III25]: TERSP: State how many have been submitted.
Assessor: If applicable, view and note submission date(s).

Comment [TEAP III26]: TERSP: Must have a copy of each client's ERAP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

Comment [TEAP III27]: TERSP: Must have a copy of each ERAP for which they have an agreement to respond on behalf of another TERSP. If does not apply, indicate NA.
Assessor: If applicable, view and note ERAP(s) approval date(s).

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Part 3.1 – Resources: Contact list, third party resources and mutual aid

1	Are current contact lists available for:					
1a	Response coordinators?	X		Call Out Sheet	X	Viewed list updated 2010-09-13
1b	Team Leaders and team members?	X		Call Out Sheet	X	Viewed list updated 2010-09-13
1c	Clients?	X		Numbers and contacts are listed in the email from the answering service (Email Folder)	X	Viewed list of all service agreements that has company contact information.
1d	Government agencies?	X		Call Out Sheet	X	Viewed list updated 2010-09-13
2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		Listed on Call Out Sheet	X	Viewed list updated 2010-09-13
3a	Describe any personnel or unique equipment outsourced?		X		---	---
3b	If yes, does a written agreement exist:		X		---	---
4	Are written agreements established with other TERSPs for:					
4a	Coverage in your region?	X			X	Viewed agreement with one TERSP dated 2010-11-05
4b	Coverage outside your region?		X		---	---
4c	You to support them in your region?		X		---	---

Comment [TEAP III28]: TERSP: Provide copies of contact lists that include access telephone numbers (including consideration of off-hours, weekends and vacations); designates should also be listed. List must be dated. Describe the system in place to ensure that the contact lists are maintained current. Assessor: View, note last revision date and document title and location.

Comment [TEAP III29]: TERSP: Provide list of equipment resource support services. Assessor: View, note last revision date.

Comment [TEAP III30]: TERSP: Provide a list of personnel or unique equipment for materials not listed in the *TERSP Standard Essential and Specialty Equipment List*. For example, do you outsource for 150 lb cylinder coffin? Assessor: View, note last revision date.

Comment [TEAP III31]: TERSP: If yes, provide the access protocol and agreement. Assessor: View, note agreement date.

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	Yes	No		Yes	No	
5	Are these other TERSPs registered with TEAP III for:					
5a	X			X		Company is TEAP III Registered
5b		X		---	---	
5c		X		---	---	

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Part 3.2 – Resources, Equipment and Materials

1	Is there equipment for communications between:						
1a	The Home Coordinator and the incident scene?	X		Company Issued Cell Phones	X		Viewed team leaders' smartphones
1b	Personnel at the incident scene?	X		Intrinsically Safe radios, Company Issued Cell Phones,	X		Comment: Four radios currently on job site
2	Does the company meet the requirements of the <i>TERSP Standard Essential and Specialty Equipment List</i> for:						
2a	Essential Equipment items at the location?	X		We meet and exceed the minimum equipment list	X		Viewed equipment that meets the requirements.
2b	Specialty Equipment items at the location?	X			X		Viewed: Chlorine capping kits with SO ₂ gaskets; Midland capping kit
3	Does the list include equipment required to respond to all chemicals, modes of transport and means of containment identified in the Capability Chart ?	X		Equipment is available for all chemicals we respond to	X		Viewed equipment that meets the stated capability.
4	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements ?	X		Where applicable (ie; chemical hoses, MSA cylinders)	X		Viewed information for: Hose testing; SCBA cylinders and packs; CVOR

Comment [TEAP III32]: TERSP: Identify equipment and quantities available. Consider cell phones, satellite phones, intrinsically safe radios, portable radios...
Assessor: View, describe equipment and quantity viewed.

Comment [TEAP III33]: TERSP: All *Essential Equipment* must be at the location.
Assessor: View, note that all *Essential Equipment* is at the location.

Comment [TEAP III34]: TERSP: All claimed *Specialty Equipment* must be at the location.
Assessor: View, note that all claimed *Specialty Equipment* is at the location.

Comment [TEAP III35]: TERSP: Ensure you have equipment for all materials, modes of transport and means of containment for which you provide response.
Assessor: Select a few *Capability Chart* materials, view and note associated equipment.

Comment [TEAP III36]: TERSP: Examples are CSA; Transport Canada; provincial transportation, and so on. Provide records of approvals.
Assessor: View, note items and associated approval records and dates.

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	Yes	No		Yes	No	

Part 3.3 – Resources, Personnel

1	How many response personnel are trained to the <i>TERSP Standard Training Matrix</i>:					
1a	TEAP III registered Team Leaders?	2	S. Tylliros, P. Sobota	X		Reviewed training records for S. Tylliros, P. Sobota Verbal confirmation: Agreed to incorporate all TEAP III components into training matrix for improved tracking.
1b	TEAP III registered team members?	5	R. Adams, A Bramwell, D. Morais, V. Valla, C. Baker	X		Reviewed training records for A. Bramwell, D. Morais,
1c	Other Team Leaders?	0	Not at this time	---	---	
1d	Other team members?	0	We have 4 field staff scheduled for Haz-Mat Operations Level 2010-12-13 to 17	---	---	
2	Is there a fit for duty program?	X	Upon hire, company medical	X		Viewed policy for Drug & Alcohol – Fit-for Work (2009-04)
3	Is there post-incident stress management program?	X	EAP Warren Shepell 1-800-387-4765	X		Viewed company orientation documentation which identifies EAP which part of the benefit package.

Comment [TEAP III37]: TERSP: A TEAP III registered Team Leader must be current on all requirements in the *TERSP Standard Training Matrix*. Registered responders can be for only a single location and company.
 Assessor: Review individual records for compliance with *TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Comment [TEAP III38]: TERSP: A TEAP III registered team member must be current on all requirements in the *TERSP Standard Training Matrix*. Registered responders can be for only a single location and company.
 Assessor: Review individual records for compliance with *TERSP Standard Training Matrix*, note names as initial of first name and full last name (e.g. L. Laferriere).

Comment [TEAP III39]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
 Assessor: View program documentation, note document titles.

Comment [TEAP III40]: TERSP: Describe the elements of your post-incident stress management program.
 Assessor: View program documentation, note document titles.

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	Yes	No		Yes	No	

Part 4.1 – Preparedness, Training

1	Is the training program established in accordance with the TERSP Standard Training Matrix?	X		HAZCO University (corporate training) recently purchased InteleX software.	X		Verbal confirmation: Agreed to incorporate all TEAP III training matrix components into InteleX program.
2	Is training conducted using specialty equipment?		X	Not at this time	---	---	
3	Is the training content documented for each module?	X		Documented in the H&S Training Matrix	X		Viewed: PPE; Pump operations; Respiratory protection (objectives, sign in)
4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X		Training Records are maintained since 2008-04	---	---	
5	If you respond to railway mode:						
5a	Is a railway dangerous goods response training course part of your training matrix?		X		---	---	
5b	If yes, which TEAP III registered Team Leaders and team members have attended training?	N/A			---	---	

Comment [TEAP III41]: TERSP: Describe your training program and how it exceeds the TERSP Standard Training Matrix.
Assessor: Review TERSP's training matrix for enhancements (e.g. C Kit training, inhibitor injection, flaring...)

Comment [TEAP III42]: TERSP: Provide evidence of training on specialty equipment (e.g. SOG, PPE, detection equipment).
Assessor: Review two records, note subject areas (e.g. application of C Kit while wearing a Level A suit, simulated corrosive liquid tank truck transfer, LPG flaring).

Comment [TEAP III43]: TERSP: Provide documentation of training modules (objectives, course content, required resources, competency). Proof via external training certificates must be accompanied by course content.
Assessor: Review two internal training modules, note titles and list contents; review two external training certificates, note titles and source (e.g. RAC, AAR, Honeywell).

Comment [TEAP III44]: TERSP: Provide evidence of railway ER training (e.g. RAC, ERTC, JIBC, CN, CP Rail).
Assessor: Review, note titles and source.

Comment [TEAP III45]: TERSP: List names of those who have attended training.
Assessor: Review two records; note names, course titles and source (e.g. L. Laferriere, Tank Car Specialist, ERTC).

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Part 4.2 – Preparedness, Exercises

1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		We have demonstrated competency for each of the classes we respond to in our Capability Chart / training/Response Events	X		Viewed SOGs Class #1-9 manual that is signed off by both team leaders dated 2010-10-27.
2	Are exercise activities documented?	X		We perform exercise activities annually	X		Viewed 2010-05-19 exercise report
3	Evaluation and debrief of exercises:						
3a	How do you choose which exercises to debrief?			Once a Safety Alert/Near miss/or a Stand Down incident occurs, we have a debrief	X		Viewed Behavior Observation Sheet, Field Level Risk Assessment, Work Permit forms.
3b	Does the debrief identify gaps and corrective actions?	X		During a debrief all gaps are identified and corrective action is taken,	X		Viewed tail-gate debrief for 2010-11-15
3c	Describe how corrective actions are tracked to completion.			Behavior Observation Sheet is tracked to completion	X		Verbal confirmation: Agree to develop corrective action log.

Comment [TEAP III46]: TERSP: Team Leaders should be current in all applicable SOGs (e.g. Disciplined Approach, Safe Work Guidelines; bulk liquid transfer, flaring). Each equivalency for response granted must be noted in the individual's training file
Assessor: Review that Team Leaders are current on applicable SOGs, note names of those vetted.

Comment [TEAP III47]: TERSP: Provide copies of exercise document(s), include names of registered Team Leaders and team members, means of containment, material, hands on activity.
Assessor: Review, note elements (e.g. MOC, activity performed, participants).

Comment [TEAP III48]: TERSP: Describe criteria (e.g. Client request, injury, duration, ERAP).
Assessor: If applicable, view and note dates.

Comment [TEAP III49]: TERSP: Provide debrief records of corrective actions required and taken.
Assessor: If applicable, view and note corrective action(s) identified and assigned.

Comment [TEAP III50]: TERSP: Provide documentation.
Assessor: View and note process (item, assignment, due date, status).

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Part 4.3 – Equipment Maintenance

1	Is a program established for equipment inspection, maintenance and testing?	X		Managed through Hazco 'Stores' Dept.	X		Viewed Hazco Emergency Response Equipment Checklist that includes inspection details.
2	Are records kept of inspection, testing and maintenance for at least three years for:						
2a	TERSP Essential and Specialty Equipment List, where applicable?	X		Since 2011-01-01 On the TERSP Essential equipment only	X		Viewed January inspections: Air compressor; Generators; Comment: Monthly inspection program has been developed; Level A suits; Capping kit gaskets in compliance; Monitoring equipment
2b	Transportation equipment?	X		Since 2008-04 Tim Brown/ Fleet Mcte tracks CVOR Maintenance Records Permits, Driver Training/Abstracts	X		Viewed Annual Inspection record for unit PTL 09 and vehicle inspection tag.

Comment [TEAP III51]: TERSP: Show evidence of an equipment testing and maintenance program that is in compliance with manufacturer recommendations or regulatory requirements.
Assessor: View program, note elements (e.g. equipment listing, inspection detail, frequency, e-system or paper-based).

Comment [TEAP III52]: TERSP: Maintain test, inspection and maintenance records that are relevant to materials on the *Essential and Specialty Equipment List*; (e.g. SCBA, Level A suits, transfer hoses, power generators, pumps, instrumentation, gas detector and calibration, gaskets).
Assessor: Review records, note items and frequencies (e.g. suit tests, hose test, generator inspection/test, gas detectors).

Comment [TEAP III53]: TERSP: Maintain test, inspection and maintenance records for vehicles.
Assessor: View, note motor vehicle safety certificates on or in vehicles.

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	Yes	No		Yes	No	

Part 5 – Hazardous Waste and Hazardous Recyclable Materials

1	Does the TERSP have a permit or certificate to:					
1a	Transport hazardous waste and/or hazardous recyclable materials?	X		Transporter # 2839-6E4LG6	X	Viewed certificate dated 2009-09-29
1b	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		Receiver # 3837-5PYQTT	X	Viewed certificate dated 2008-12-15
2	Are any of the above performed by a sub-contractor?	X		Subcontracted transport and Disposal when required	X	

Comment [TEAP III54]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Comment [TEAP III55]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials.
Assessor: View, note permit/certificate number and expiry date (where applicable).

Comment [TEAP III56]: TERSP: Provide permit/certificate that identifies the class of hazardous waste and/or hazardous recyclable materials for sub-contractor(s).
Assessor: View, note permit/certificate number(s) and expiry date (where applicable).

Transportation Emergency Response Service Provider (TERSP) Optional Information

Part 6 – Marine Chemical Emergency Response (optional and not part of TERSP Standard Assessment)

Note: This section should be completed by those TERSPs that provide or wish to provide emergency response services in the marine mode specifically to vessels carrying or using hazardous materials (hazardous and noxious substances or “HNS”). Such response may be provided to bulk vessels, container vessels, barges, ferries, etc. while in berth, alongside, at sea or in transit.

		Yes	No	TERSP Comment
1	Does your company provide emergency response to marine HNS incidents in:			
1a	Deep sea operations?		X	
1b	Coastal operations?	X		Minimal capabilities boat with a 150hp motor (1 in Hamilton Harbor)
1c	In port or while loading or unloading?	X		
2	What marine geographic areas do you cover?	X		Ontario, Inland lakes, rivers, and coastal waters of the great lakes. Also subcontractor to ECRC if beyond our capability
3	Do you have specialized documented procedures for marine HNS emergency response?	X		Located in Hazco Hamilton shared drive
4	Do you have boat(s) or other means for accessing vessels not at berth?		X	

Comment [TEAP III57]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section. Assessor: Do not check or question any information provided here.

Transportation Emergency Response Service Provider (TERSPP) Optional Information

Part 7 – Community Involvement and Sustainability *(optional and not part of TERSP Assessment)*

		Yes	No	TERSPP Comment
1	Who in your company has attended TEAP III initial Training?			Steve Tylliros
2a	Do you participate in TransCAER® outreach events?		X	
2b	If yes, how? Provide list of dates and activities for the past two years.			
3a	Do you belong and participate in a trade association such as CERCA, CIAC, CACD, RAC and/or other (describe other)?	X		CERCA
3b	If yes, describe your involvement.			We do participate in CERCA meetings twice a year
4a	Do you belong or contribute to a local community enhancement program?		X	
4b	If yes, describe your involvement. NOTE: Do not include donations to local hockey team-sweater purchase fund or the like.			

Comment [TEAP III158]: TERSP: This is an optional part which you are free to complete or leave blank. There will be no assessment provided for this section. Assessor: Do not check or question any information provided here.

Comment [TEAP III159]: TERSP: Identify by name (e.g. L. Laferriere) those who have attended.

Transportation Emergency Response Service Provider (TERSP) Optional Information

5a	Do you have an environmental management system in place such as ISO 14001?		X	
5b	If yes, describe.			
6a	Do you have a “green initiative” in place?		X	
6b	<p>If so, describe.</p> <p>Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...</p>			

Transportation Emergency Response Service Provider (TERSP) Standard Assessment

TERSP Emergency Response or Exercise Table (previous 12 months only)

Material		Response		Exercise		Assessor Comment	
TDG Class	Shipping Name and UN Number	Date of last response	Registered Team Leader, last response	Date	Registered Team Leader(s)	Activity performed during exercise or response	Documentation viewed?
1							
2.1							
2.2							
2.3	Sulfur Dioxide UN1079	2010-08-10	S. Tylliros			Ventilate SO ₂ from a college	Viewed report.
3	Methanol UN1230	2010-07-23	S. Tylliros			Remove Class 3 from Clandestine Lab	
4.1							
4.2							
4.3							
5.1	Potassium Permanganate, UN3139	2010-07-23	S. Tylliros			Remove Class 5.1 from Clandestine Lab	Viewed report
5.2							
6.1	Potassium Cyanide UN 3413	2010-09-24	S. Tylliros			Remove Cyanide from a facility fire	
	Hydrogen Sulfide UN2810	2010-10-05	S. Tylliros			Remove garbage with H ₂ S from crime scene	
6.2							
7							
8	Hydrochloric Acid UN 1789	2010-09-23	S. Tylliros			Remove Class 8 from Clandestine Lab	
	Unknown acid	2010-04-31	P. Sobota			Remove Acid from a tote	Viewed report.
9							
Other							

Comment [TEAP III60]: TERSP: State dates as year, month, day (e.g. Use 2010-06-15 for June 15, 2010).

Comment [TEAP III62]: TERSP: State dates as year, month, day (e.g. Use 2010-06-15 for June 15, 2010).

Comment [TEAP III65]: TERSP: Enter previous year data; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify.
Assessor: Review and verify reports, note titles and activities.

Comment [TEAP III61]: TERSP: State all registered Team Leaders names as initial of first name and full last name (e.g. E. Wong).

Comment [TEAP III63]: TERSP: State all registered Team Leaders names as initial of first name and full last name (e.g. E. Wong).

Comment [TEAP III64]: TERSP: Identify the means of containment and activities performed during the response or exercise with product or simulated products (e.g. Tank car plugging, drum over pack, tank truck transfer, cylinder capping, flaring/venting).

Table data entered (e.g. 2010-06-15) 2011-01-14