

Transportation Emergency Response Service Provider (TERSP) Standard – TERSP Assessment Summary

TERSP Assessed:	Drain - All Ltd.
TERSP location:	2705 Stevenage Drive Ottawa, Ontario K1G 3N2
TERSP area of coverage	Ontario plus part of Quebec
Date:	2009-04-06
Assessors:	Team Leader - Louis Laferriere, Director, Technical and Sustainable Logistics, Technical Affairs, CCPA Team member - Ernie Wong, Principal, EW Compliance & Response Inc. Team member - Mike Wilken, Field Manager Dangerous Goods, CP Rail
Opportunities for improvement:	<ul style="list-style-type: none"> • Match training categories to TERSP Training Matrix. • Add unique training and frequency to electronic tracking system. • Develop debrief record log, gap identification and corrective actions tracking
Best practices for sharing:	<ul style="list-style-type: none"> • Electronic database for training records
Recommendation for registration:	Approved by TEAP III Editorial Board – 2010-06-21 Next location assessment due 2011-04

Transportation Emergency Response Service Provider Standard – TERSP Capability Chart

CONTACT DETAILS	TDG CLASS	MODE OF TRANSPORT			CONTAINERS (small/large)	STABILIZATION ¹ (X, S, O, SO)	MITIGATION ² (X, S, O, SO)	REMARKS	
		M	RR	HW					
COMPANY NAME: Drain – All Ltd. ADDRESS: 2705 Stevenage Dr., Ottawa, ON K1G 3N2 MANAGEMENT CONTACT: David Elsie TEL: 613 739 1070 FAX: 613 739 5971 EMAIL: delsie@drainall.com 24-HR. ACTIVATION NO: (613) 739-1070 24-HR. CONTACT (POSITION): On-Call Spill Coordinator/Dispatcher GEOGRAPHICAL COVERAGE OF THIS LOCATION: Ontario and Quebec DATE COMPLETED: October 18, 2008 BY (NAME & POSITION): David Elsie, Emergency Response Coordinator	1								
	2.1								
	2.2								
	2.3		X			T/C, T/T, IM	X	X	Trained on anhydrous ammonia tank car transfer but no equipment
	3		X	X		T/T, T/C, SC, LC, IM	X	X	Diaphragm pumps and transfer hose for petroleum products such as gasoline, fuel oil, diesel, etc.
	4.1		X	X		T/T, T/C, SC, LC, IM	X	X	General training on this TDG Class but no product specific training
	4.2		X	X		T/T, T/C, SC, LC, IM	X	X	General training on this TDG Class but no product specific training
	4.3		X	X		T/T, T/C, SC, LC, IM	X	X	General training on this TDG Class but no product specific training
	5.1		X	X		T/T, T/C, SC, LC, IM	X	X	Pump and transfer hose and specific training for Hydrogen Peroxide
	5.2				X	SC, LC, IM	X	X	Certified containers and overpacks to repackage or transload small containers
	6.1		X	X		T/T, T/C, SC, LC, IM	X	X	Trichloroethylene, industrial cleaners; certified containers and overpacks to repackage or transload small or large containers; general training on this TDG Class but no product specific training
	6.2								

Comment [ew1]: T/T = tank truck; T/C = tank car; c = cylinders all sizes; SC = small containers < 450 litres; LC = large container > 450 litres; IM = Intermodal
The possible entries are: "All" or the specific container abbreviations as shown above.

Comment [I2]: Within 6 hour travel time by road averaging at 65 km/h

Transportation Emergency Response Service Provider Standard – TERSP Capability Chart

	7		X	X	IM	X	X	Provide sub-contractor support for ERAP products with low level radiation such as uranium hexafluoride
	8		X	X	T/T, T/C, SC, LC, IM	X	X	Sulphuric (H ₂ SO ₄), hydrochloric (HCl) and hydrofluoric (HF) acids, sodium hydroxide (NaOH); variety of compatible pumps and hoses
	9		X	X	T/T, T/C, SC, LC, IM	X	X	Industrial waste water
	Other		X	X	T/T, T/C, SC, LC, IM	X	X	Lube oils
<p>LEGEND: X - Performs operation in house, S - Sub-contracted, O - Resources from outside area region, M – Marine; RR – Rail; HW – Truck 21. Stabilization includes operational activities directed towards ensuring the incident will not escalate by being able to detect, assess, stop and contain chemical leaks or spills (or potentials thereof) caused by a transportation incident involving dangerous or other goods. 2. Mitigation includes operational activities directed towards assessment and initial product recovery by means of product displacement. Product displacement includes, but is not limited to, neutralization, de-activation, repackaging or over packing, flaring or depressurization.</p>								

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QUESTION	TERSP		TERSP COMMENT	ASSESSED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 1 – Management						
.1	Is there a statement of the TERSP's commitment addressing health, safety, and environment?	X		Health and Safety Policy, Environmental Policy – Drain-All Spill Response Manual.	X	Viewed posted in entrance, signed by the current president Frank Cardinali, dated 2008-05-25.
.2	Has responsibility for the management and updating of the TERSP Assessment (Capability Chart, TERSP comment and Emergency Response or Exercise Table) been assigned and documented?	X		Responsibility of ER Coordinator – Our spill response manual is reviewed annually and noted in the manual the date of last revision.	X	Viewed Drain-All Spill Response Manual, Chapter 2.2.4, dated 2009-02-03
.3	Are the TERSP Capability Chart and Emergency Response or Exercise Table updated and submitted annually?	X		Have set up system for Exercise and Response Table compilation	X	Viewed completed Tracking Forms
.4	Have you identified and addressed all legal requirements associated with your business?	X		Insurance Certificate, WSIB Clearance certificate. MTO CVOR rating is "excellent" which is notable	X	Viewed insurance certificates, WSIB clearance, MTO CVOR
.5	Does the company meet the following minimum insurance requirements?					
A	Is the company in good standing with relevant federal/provincial/territorial workers' compensation authority?	X		Yes	X	Viewed Ontario WSIB Certificate of Clearance dated 2009-02-11
B	This item deleted from all TERSP assessments					
C	Public Liability and Property Damage, \$5 million	X		Insurance Certificate available for review	X	Viewed Insurance certificate dated 2009-02-09
D	Environmental, \$5 million	X		Insurance Certificate available for review	X	Viewed Insurance certificate dated 2009-02-09
.6	Is there a system in place to notify TEAP III and affected clients of any change in capability and capacity?		X	Have mutual aid agreements with other TERSPs but no TEAP III client agreements	x	Verbal confirmation: Agreed to include statement in Drain- All Spill Response Manual as to when and means to notify clients and TEAP III of changes

Comment [W3]: Page: 3
TERSP: Provide proof of a full and positive statement of commitment to addressing issues of health, safety, and the environment.
Assessor: See policy statement and note date of issue and if signature is current

Comment [W4]: TERSP: The individual with responsibility to manage and update the TERSP Assessment must be identified and available.
Assessor: Note the person and position identified.

Comment [W5]: Page: 3
TERSP: Complete the Capability Chart and Emergency Response or Exercise Table and submit annually to TEAP III (Senior Manager, Logistics, Technical Affairs, CCPA, 805 – 350 Sparks Street, Ottawa, K1R 7S8); ensure that the chart is both current and dated. The TERSP Assessment is only completed when a site visit by assessors is planned.
Assessor: Is the Capability Chart and Emergency Response or Exercise Table

Comment [I6]: TERSP: If you have answered all questions related to regulatory compliance in the positive then you should enter YES here.

Comment [EXW7]: TERSP: Obtain current certificate from relevant workers compensation authorities (not to exceed 12 months).

Comment [EXW8]: Page: 3
TERSP: Have copy of policy available - Certificate of Insurance

Comment [EXW9]: Page: 3
TERSP: Have copy of policy available - Certificate of Insurance

Comment [G10]: TERSP: Provide copies of submissions to TEAP III and affected clients prior to changes significant enough that capability and/or capacity to execute the planned response is

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QUESTION	TERSP		TERSP COMMENT	ASSESSED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 2 – Activation and Response

.1	Is there a 24-hour emergency response activation telephone number and a backup system?	X		613 739 1070 – All after hours calls are forwarded to answering service. No alternative telephone number. Overflow calls during daytime hours are routed to answering service which has back up capability.			Test conducted on 2010-04-27 during off-hours. Telephone number was answered immediately and placed on hold for 2 minutes until the appropriate person was available. Name, callback number, material and location of incident were requested before Spill Coordinator is contacted. Spill Coordinator called back 10 minutes after the initial call and would authorize dispatching of the response team.
.2	Is there a documented activation protocol (flowchart or other) for coordinators and response personnel in the event of an emergency, and are these shared with clients?	X		Activation procedures and flowchart in Drain-All Spill Response Manual, Section 2.1. The handling of a spill emergency call is documented step by step from the receipt of a call to the roll out of personnel.	X		Viewed separate flow charts for regular and non-regular hours. Comment: Shared with clients as requested.
.3	Does the TERSP use a standard form to record incident information?	X		Drain-All Spill Response Manual, Section 2.0, Spill Call Log sheet.	X		
.4	Is there 24-hour ready access to current MSDSs for all products that may require an emergency response?	X		Yes	X		Viewed Honeywell HF Acid MSDS through Goggle search.
A	What is the source for this information? <ul style="list-style-type: none"> • Internet • CD database • paper copy • CANUTEC • shipper/manufacturer • other 	X		ERAP documentation, AAR MSDS, Wiser, Internet	X		Viewed Drain-All Spill Response Manual, Section 2, Spill Call Log sheet requests current MSDS be sent via FAX. Verbal confirmation: Agreed to develop updating system for clients' MSDSs.
.5	Are there documented Standard Operating Guidelines for dealing with response to all products/classes/means of containment identified in the Capability Chart? What SOGs are used?	X		SOG's are often forwarded via ERAP documents, internal guidelines are also present.	X		Viewed: Drain-All Spill Response Manual, Sections 5 to 13, has general SOGs sorted by TDG Class; other binders have specific SOGs sorted by UN number; SOP provided by ERAP holder for

Comment [W11]: Page: 4
 TERSP: Is there a secondary number to the primary activation telephone number? For example, a telephone number with area code as well as an 1-800 telephone number or two activation telephone numbers but at different locations?
 Assessor: Assessor will run a check on primary activation telephone number without prior warning. Assessor will record time of activation call and time of call back.

Comment [EXW12]: TERSP:
 Document alerting process to activate response, ensure this is communicated to clients.
 Assessor: Check protocol; may include a call down list, flowchart or contact list. Check how this protocol is shared with clients.

Comment [EXW13]: TERSP: Provide a copy of the basic form or checklist used to record details of each call received.
 Assessor: Verify that a form or checklist exists and check that the form has been used (ask for five completed forms).

Comment [EXW14]: TERSP: All product hazard information for use in emergency response incidents must be available. This includes current MSDS and demonstration that this information is accessible 24 hours a day.

Comment [G15]: TERSP: Demonstrate means of accessing information.
 Assessor: If information source is laptop at scene, ensure adequate power supply and determine computer literacy of a registered Team Leader. If paper copies, check at

Comment [EXW16]: TERSP: SOGs include pre-trip checklist, site safety plan, situation analysis, reconnaissance, damage assessment, static electricity control, transfer of pressure and low pressure commodities, flaring, disposal, etc. Lis

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QUESTION	TERSPP		TERSPP COMMENT	ASSESSED		ASSESSOR COMMENT
	YES	NO		YES	NO	
						specialty product

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QUESTION	TERS P		TERS P COMMENT	ASSESS ED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 2 – Activation and Response (cont'd)

.6	Are there documented guidelines for decontamination?	X		Drain-All Spill Response Manual, Section 4	X		Viewed document which includes contaminants and associated decon solutions.
.7	Are response activities for incidents documented and provided to the client after an incident?	X		Paperwork, photos, engineer reports as applicable are forwarded to clients with invoice	X		Reviewed Spill Action Reports: 2007-12-04, which included MSDS, e-mail and response activity sheet; 2008-01-04, which included Spill Call Log sheet, current MSDS and response activity sheet.
.8	What is the target mobilization time from receiving an initial activation call to rolling with response team and equipment for incidents requiring immediate response:						
A	During regular business hours	X		08h00 to 23h30, 30 minutes – 1 hour	X		Viewed 2009-02-18 report: 34 minutes, three responders
B	Outside regular business hours	X		23h30 to 08h00, 1 – 2 hours	---	---	Comment: None available
.9	Is a debrief conducted and documented after each response with gaps identified and corrective actions? Is the client involved where appropriate?	X		Conducted on an as needed basis. ERAP support responses are typically discussed with clients. Formal Drain-All policy and documentation will be established for internal debriefings.	---	---	Verbal confirmation: Agreed to establish debrief record keeping and action register (log and tracking system).
.10	Is the TEAP III Standard TER Performance Form submitted to TEAP III?	X		To be implemented	---	---	Verbal confirmation: Agreed to implement for TEAP III clients (CCPA, CACD, RAC)
.11	If you are listed in a client's ERAP, do you have a copy of the client's ERAP?		X		---	---	Not applicable, no ERAPs
.12	If you are listed in another TERSP client's ERAP, do you have a copy of that client's ERAP?	X		ERAP documents on hand	X		Viewed ERAP receipt signed 2009-04-29

Comment [EXW17]: TERSP: Provide copies of documented incidents for TEAP III participants (CCPA, CACD and RAC) which include registered Team Leaders and team members.
Assessor: Review examples of documented incidents for completeness (e.g. details of activation call, response report, work order, job reports, photographs, at least one registered Team Leader and team member).

Comment [EXW18]: TERSP: Identify regular hours of business (e.g. 09h00 to 17h00)
Assessor: Review three incident records noting time range of mobilization and identify size of team deployed.

Comment [I19]: TERSP: Maintain records of any corrective action required and taken.
Assessor: Review at least two corrective actions that have been implemented.

Comment [LL20]: TERSP: This form is required to be submitted for any activation on behalf of a CCPA, CACD or RAC member. State how many have been submitted.
Assessor: Check with TEAP III how many of the forms have been fully completed when submitted.

Comment [I21]: TERSP: Should have a copy of each client's ERAP for which they have an agreement to respond. If does not apply, indicate NA.
Assessor: If applicable, check.

Comment [I22]: TERSP: Should have a copy of each ERAP for which they have an agreement to respond on behalf of another TERSP. If does not apply, indicate NA.
Assessor: If applicable, check.

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QUESTION	TERS P		TERS P COMMENT	ASSESS ED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 3 – Resources

3.1 - Contact list, third party resources and mutual aid

.1	Are current contact lists available for: <ul style="list-style-type: none"> • response coordinators • Team Leaders and team members • clients • government agencies Is there a system in place to ensure that the contact lists are maintained current?	X		Contact lists contained in Drain-All Spill Response Manual. Document is updated with the last revision date contained in the "Footer" at the bottom of the page.	X		Viewed: Drain-All Spill Response Manual, Section 2.5.1, Drain-All contact list which contained pagers, cell and home telephone numbers; Section 2.5.2, government agencies, dated 2009-02-03
.2	Has a list of equipment resource services (e.g. vacuum trucks, heavy moving equipment) in TERSP response area been developed?	X		See Drain-All Spill Response Manual.	X		Viewed Drain-All Spill Response Manual, Section 2.5.4, heavy equipment contractors by district, dated 2009-02-03
.3	Is any (unique equipment or personnel) outsourced? If yes, does written agreement exist:		X		---	---	Not applicable
.4	Are written agreements established with other TERSPs?	X		Yes, with Newalta, Stoney Creek, Ontario, to act as their ERAP sub-contractor in Eastern Ontario and Quebec	X		Viewed: CERCA Contractor Product Capability Verification Form signed by Drain-All, dated 2007-11-22; one signed agreement for ERAP.
.5	Are these other TERSPs registered with TEAP III?	X			X		Comment: TERSP utilized is expected to be registered.

Comment [EXW23]: TERSP: Provide copies of contact lists that include work and home numbers (including consideration of weekends and vacations) where appropriate; designates should also be listed. List must be dated. Assessor: Check for current list. Are all categories of numbers included (home, office ...)? Record date. Ensure there is a means for maintaining up to date contact information; e.g. is it updated every three or six months?

Comment [EXW24]: TERSP: Produce list of equipment resource support services. Assessor: Verify that a list exists and note the last update.

Comment [I25]: TERSP: Do you outsource, e.g. 150 lb cylinder coffin, vent and burn operations? If so, document the access protocol. Assessor: Check for protocol and/or written agreement.

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QUESTION	TERS P		TERS P COMMENT	ASSESS ED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 3 – Resources (cont'd)						
3.2 – Equipment and Materials						
.1	Is there a reliable means of communication between involved parties in the incident?	X		X		
.2	Does the company meet the requirements of the TERSP Standard Essential and Specialty Equipment List?	X		X		Viewed the equipment meeting the requirements.
.3	Does the list include equipment required to respond to all chemicals, modes of transport and means of containment identified in the Capability Chart?	X		X		Viewed equipment consistent with capability chart.
.4	Are programs in place for ensuring equipment meets applicable Canadian certification and registration requirements?	X	For all ER equipment, internal maintenance and frequency records stored in files in the Boardroom. All outsourced maintenance is also documented and kept on file.	X		Viewed annual: inspection/test records for SCBA (in-house); pressure hoses tested which are performed externally.
.5	Does the company engage in initial and ongoing communications with clients regarding unique equipment requirements for their chemicals?	X	Conducts maintenance on Newalta/client owned equipment that is stored on-site and equipment associated with ERAP holders; for uranium hexafluoride maintenance is done by ERAP holder	X		Viewed HF Medical Treatment Kits (sealed and tagged) with next verification date.

Comment [g26]: TERSP: Identify equipment and quantities available. Assessor: Check that equipment exists and is in working order. Ask about provisions for working in remote areas.

Comment [I27]: TERSP: Essential equipment must be at the location. Specialty equipment as required for contracted chemical response. Assessor: Check that essential equipment is at the location; verify specialty equipment if contracted for such responses.

Comment [EXW28]: TERSP: Ensure you have equipment above and beyond essential for all chemicals, modes of transport and means of containment for which you provide response. Assessor: Check list and inventory against the capability chart.

Comment [EXW29]: TERSP: Examples are CSA; CGSB; CVOR; Transport Canada; provincial transportation, gasoline handling and so on. Prepare procedures and where required maintain records of checks, proof of approval, license and regulations. Assessor: Check records and approvals.

Comment [G30]: TERSP: Primary responsibility is on the client to establish communications. Assessor: Look for evidence of TERSP participation in the communication process.

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QUESTION	TERSP		TERSP COMMENT	ASSESSED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 3 – Resources (cont'd)						
3.3 – Personnel						
.1	How many response personnel are trained to the TERSP Standard Training Matrix?					
A	TEAP III registered Team Leaders:	X		Four	X	D. Elsie, M. McMillan, T. Smith and J. de Vegt Reviewed training records for all Team Leaders.
B	TEAP III registered team members:	X		Five	X	E. Amin, C. Burkil, J. Gunville, M. Shuker, M. Jean Reviewed training records for E. Amin and C. Burkil
C	Other Team Leaders: Other team members:		X		---	---
.2	Is there a fit for duty program?]	X		Drain-All Ltd. uses a health questionnaire which is completed by the ER team members to assess their physical ability and limitations with the assistance of a Medical Doctor.	X	Viewed Respirator User Screening Form
.3	Is there post-incident stress management program?	X		Have Employee Assistance Program.	X	Viewed health insurance policy that provides for counseling services to employees.

Comment [I31]: TERSP: A TEAP III registered TeamLeader must be current on all requirements in the TERSP Standard Training Matrix.
Assessor: Record the names, all records must be checked and up to date.

Comment [I32]: TERSP: A TEAP III registered teammember must be current on all requirements in the TERSP Standard Training Matrix.
Assessor: Record the names, all records must be checked and up to date.

Comment [EXW33]: TERSP: Describe the elements of your fit for duty program and frequency of re-assessments.
Assessor: Review program documentation and make notes on the elements but do not record individual's information.

Comment [I34]: TERSP: Describe the elements of post-incident stress management program
Assessor: Review program documentation and make notes on the elements.

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QUESTION	TERSP		TERSP COMMENT	ASSESSED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 4 – Preparedness								
4.1 – Training								
.1	Is the training program established in accordance with the TERSP Standard Training Matrix?	X			X		Viewed: electronic tracking program; some training certificates posted on walls. Verbal confirmation: Agreed to match training records to TERSP Training Matrix and add frequency for each category.	
.2	Is training conducted using specialty or unique equipment?	X		Training documents are available.	X		Viewed paper records for HF capping kits application. Observation: Need to add unique training requirements to e-tracking program to ensure all ER team members are covered	
.3	Is the training content documented for each module?	X			X		Viewed TDG training manual.	
.4	Are training records maintained for Team Leaders and team members for a minimum of three years?	X			X		Viewed database which goes back seven years or until retraining is completed.	
.5	If you respond to railway mode, is a railway dangerous goods response training course part of your training matrix? If yes, have all TEAP III registered Team Leaders and team members met this requirement?	X	X	RAC Railway Emergency Response Course, Colorado, April 2007; attended by D. Elsie and J. de Vegt;	X	---	---	Verbal confirmation: Team leaders, M. McMillan and T. Smith to attend railway training course; Intending to have a couple of ER team members at RAC ER Course later this year
4.2 – Exercises								
.1	Have Team Leaders demonstrated competency for each SOG through training or equivalency granted for a response?	X		Product Specific training such as anhydrous ammonia and anhydrous HF.	X		Viewed: HF Training Certificate covers three hours; classroom awareness; first aid and transportation ER; uranium dioxide pellets training covers awareness; hydrogen peroxide training course includes awareness through to transfer.	

Comment [I35]: TERSP: Describe your training program and how it meets or exceeds the TERSP Standard Training Matrix and all regulatory requirements. Assessor: Review documentation to ensure that all elements of the TERSP Standard Training Matrix and regulatory requirements are covered, note frequency of training.

Comment [G36]: TERSP: See item 3.2.5. Assessor: Look for evidence of TERSP training for specialty or unique equipment including SOG, PPE, detection equipment and associated instructions.

Comment [EXW37]: TERSP: Ensure that internal training documentation includes objectives, course content, required resources (A/V, props, etc.) and competency assessment for each module. Proof of external training can be done by showing institution issued certificates and course objectives. Assessor: Check five internal training modules for above mentioned requirements and a sample of external training certificates.

Comment [I38]: TERSP: Identify the training such as but not limited to: RAC Understanding Railway Dangerous Goods Response; technician level or tank car specialist from a recognized emergency response training institution such as TTCI, ERTC, Lambton College, Justice Institute, CN Railway Emergency Response course, or granted written equivalence from CN or CP Rail; ...

Comment [I39]: TERSP: The following SOGs should be identified in your training program if the TERSP is expected to perform: Disciplined Approach; Safe Work Guidelines; Liquid Transfer using Liquid Pump; Transfer Using Pressure; Transfer using Vapour; Venting; other, specify. Team Leaders should be current in the applicable SOG ...

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QUESTION	TERS P		TERS P COMMENT	ASSESS ED		ASSESSOR COMMENT
	YES	NO		YES	NO	
.2 Is a debrief conducted and documented after each exercise with gaps identified and corrective actions?	X		Informal, verbal debrief conducted as required.	---	---	Verbal confirmation: Agreed to put in place procedures for post-exercise debrief including record tracking, gap identification and corrective actions.
.3 Is documentation for each exercise and debrief maintained for at least three years?	X		Training records are maintained but only verbal debrief is conducted.	---	---	See above.

Comment [I40]: TERSP: Maintain records of any corrective action required and taken.
Assessor: Review at least two corrective actions that have been implemented.

Comment [I41]: TERSP: Exercise and debrief records should be kept for at least three years.
Assessor: Check for an exercise/debrief record from two years ago.

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QUESTION	TERS P		TERS P COMMENT	ASSESS ED		ASSESSOR COMMENT
	YES	NO		YES	NO	

Part 4 – Preparedness (cont'd)						
4.3 – Equipment Maintenance						
.1	Is a program established for equipment inspection, maintenance and testing?	X			X	
.2	Are records kept of inspection, testing and maintenance for at least three years for:					
A	TERS P Essential and Specialty Equipment List, where applicable?	X		See Drain-All Spill Response Manual, Section 2.4; maintenance records kept for two years	X	Reviewed monthly inspection records: SCBA; cascading air supply units; atmospheric gas tester; Level A pressure tests.
B	Transportation equipment?	X		Mechanic records for transportation equipment.	X	Reviewed SCBA inspection records back to 2006 Viewed annual safety inspection sticker

Part 5 – Hazardous Waste and Hazardous Recyclable						
.1	Does the TERS P have a permit or certificate to:					
A	Transport hazardous waste and/or hazardous recyclable materials?	X		A860302	X	Viewed Drain-All Spill Response Manual, Section 27
B	Receive to dispose or recycle hazardous waste and/or hazardous recyclable materials?	X		A460722	X	Viewed Drain-All Spill Response Manual, Section 27
.2	Are any of the above performed by a sub-contractor?		X		---	Not applicable

Comment [EXW42]: TERS P: Show evidence of an equipment testing and maintenance program that is in accord with manufacturer recommendations or regulatory requirements. Suggest a matrix be established to demonstrate compliance. Assessor: Verify that program exists and is current (matrix, software, etc.); ask how often a calibration test is supposed to be done.

Comment [I43]: TERS P: Maintain test, inspection and maintenance records that are relevant to materials on the Essential and Specialty Equipment List; e.g. instrumentation such as detectors and ohm meters, SCBA, Level A suits, transfer ...

Comment [EXW44]: TERS P: Have test, inspection and maintenance records for vehicles used to transport equipment and manpower to incident scenes. Assessor: Check for records of safety inspection and environmental emissions controls, such as annual brake and tire ...

Comment [I45]: TERS P: Specify class of hazardous waste and/or hazardous recyclable materials that the permit/certificate covers. Assessor: Check the permit/certificate for currency, note the certificate number and expiry date in the assessor comment box.

Comment [I46]: TERS P: Specify class of hazardous waste and/or hazardous recyclable materials that the permit/certificate covers. Assessor: Check the permit/certificate for currency, note in the assessor comment box the certificate number and expiry date.

Comment [EXW47]: TERS P: Identify the subcontractor(s) and for what class of hazardous waste and/or hazardous recyclable materials. Assessor: Check if there is reference in the TERS P written protocol and a written agreement. Note in the assessor comment ...

Transportation Emergency Response Service Provider

Part 6 – Marine Chemical Emergency Response *(optional and not part of TERSP Assessment)*

Note: This section should be completed by those TERSPs that provide or wish to provide emergency response services in the marine mode specifically to vessels carrying or using hazardous materials (hazardous and noxious substances or "HNS"). Such response may be provided to bulk vessels, container vessels, barges, ferries, etc. while in berth, alongside, at sea or in transit

		Yes	No	TERSP Comment			
.1	Does your company provide emergency response to marine HNS incidents in:						
	(a) deep sea operations?						
	(b) coastal operations?						
	(b) in port or while loading or unloading?						
.2	What marine geographic areas do you cover?						
.3	Do you have specialized documented procedures for marine HNS emergency response?						
.4	Do you have boat(s) or other means for accessing vessels not at berth?						

Comment [I48]: TERSP: This is an optional part which you are free to complete or ignore. There will be no assessment provided for this section. Assessor: Do not check or question any information provided here.

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Part 7 – Community Involvement and Sustainability *(optional and not part of TERSP Assessment)*

		Yes	No	TERSP Comment			
.1	This question has been removed.						
.2	Do you participate in TransCAER® outreach events? If yes, how? Provide list of dates and activities for the past two years.		X				
.3	Do you belong and participate in a trade association such as CERCA, CCPA, CACD, RAC and/or other (describe other)? Describe your involvement.	X		CERCA Operating Committee, CSAO, OCA, Ontario Waste Management Association, Ontario Common Ground Alliance, Pulp and Paper Technical Association			
.4	Do you belong or contribute to local community enhancement program? If so, describe. Do not include donations to local hockey team sweater purchase fund or the like.	X		Participate in Household Hazardous Waste Collection Programs, education delivery to smaller municipalities Participates in the Transportation Safety Association of Ontario that promotes best practices in road transportation			
.5	Do you have an environmental management system in place? If so, describe. Examples are vehicle emissions reduction, idling program, office paper recycling, controlling ER activity emissions such as dry connects, purge techniques, controlling run off...	X		Have vehicle idling policy, participates in fluorescent lamp recycling program, Stewardship Ontario Waste Reduction Program (landfill diversion)			

Comment [I49]: TERSP: This is an optional part which you are free to complete or ignore. There will be no assessment provided for this section. Assessor: Do not check or question any information provided here.

**Transportation Emergency Response Service Provider Standard -
TERSP Emergency Response or Exercise Table (previous 12 months only)**

TDG Class	Shipping Name	Date of last response	Team Leader, last response	Date of last exercise	Team Leader(s), last exercise	Activity performed during exercise or response	Assessor • Documentation reviewed?
1							
2.1							
2.2							
2.3	Anhydrous ammonia	2007-11-02	D. Elsie			Flared tank car	View ed incident report
	Sulphur dioxide	2008-01-07	D. Elsie			Tighten gas lines, 100 lb cylinder bank	
3	Diesel fuel	2008-09-25	D. Elsie			Product recovery/soil remediation	
4.1							
4.2							
4.3							
5.1	Hydrogen peroxide			2008-06-02	M. McMillan	Product Transfer, ISO container	View ed incident report
5.2							
6.1							
6.2							
7	Natural Uranium Ore Concentrate	2007-12-05	D. Elsie			Overpack leaking drum	View ed incident report
8	Amines, liquid, Corrosive, N.O.S	2008-08-23	D. Elsie			Relieve pressure in ISO container	
9							

Comment [I50]: TERSP: Identify the activities performed during the response or exercise with product or simulated products, for example: plugging, over pack, transfer, capping, flaring/venting.

Comment [I51]: TERSP: Enter data from the previous year in the table; an actual response that has been documented and debriefed could fulfil the exercise requirement. Remediation work does not qualify.
Assessor: Check the table data entries against *Capability Chart* and that the data is from the previous year, note discrepancies.

**Transportation Emergency Response Service Provider Standard -
TERSPP Emergency Response or Exercise Table (previous 12 months only)**

Other							

Date table data entered (month and year): **October 2008**